



# Notification of Intent to Open Ontario Regulation 565 – Public Pools

## Re-opening after any closure that lasts more than four (4) weeks:

At least 14 days before the re-opening of a public pool, spa, or Class C facility after any closure that lasts for more than four (4) weeks, the owner or operator shall notify in writing the Medical Officer of Health or a Public Health Inspector for the health unit where the pool is located,

- a) of the date that the public pool, spa, or Class C facility is to be re-opened;
- b) of the name and address of the operator; and
- c) in the case of a pool, whether the pool is intended to be operated as a Class A or a Class B pool.

## After Construction or Alteration:

At least 14 days before a public pool, spa, or Class C facility is put into use after construction or alteration, the owner or the owner’s agent shall notify, in writing, the Medical Officer of Health or a Public Health Inspector for the health unit where the pool is located,

- a) of the building permit number issued for the construction or alteration of the public pool, spa, or Class C facility
- b) whether or not all the preparations necessary to operate the public pool, spa, or Class C facility in accordance with this Regulation have been completed;
- c) of the date that the public pool, spa, or Class C facility is intended to be opened or re-opened for use;
- d) of the name and address of the operator; and
- e) in the case of a pool, whether the pool is intended to be operated as a Class A or a Class B pool.

A person who proposes to open or re-open a public pool, spa, or Class C facility after construction or alteration shall not open or re-open the public pool without first obtaining permission in writing from the Medical Officer of Health or a Public Health Inspector for the health unit where the pool is located.

## Instructions:

1. Complete the application form and submit to Durham Region Health Department by mail or fax (see below).
2. Prepare the public pool, spa, or Class C facility for opening.

**Note: Please ensure that all requirements have been met prior to inspection, otherwise the public pool will not be approved for opening.**

**Facility Name:** \_\_\_\_\_ **Facility Phone Number:** \_\_\_\_\_

**Facility Location:** \_\_\_\_\_

**Date of Opening:** \_\_\_\_\_ **Building Permit Number:** \_\_\_\_\_

## Business Ownership: (check one)

- Sole Proprietorship     Partnership     Corporation

Registered Business Name: \_\_\_\_\_

Registered Business Address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Phone Number of Owner: \_\_\_\_\_

Name of Operator: \_\_\_\_\_  Same as Owner

Address of Operator: \_\_\_\_\_

Phone Number of Operator: \_\_\_\_\_

**Type of Facility:**

- Pool – Class A     Pool – Class B:  
 Floatation Pool     Hot Water Pool     Cold Plunge Pool

**Dimensions of Pool:** (length x width): \_\_\_\_\_ Sq. metres

**Deep Area:** (deeper than 1.35 metres) \_\_\_\_\_ Sq. metres

**Shallow Area:** (shallower than 1.35 metres) \_\_\_\_\_ Sq. metres

**Total Pool Volume (litres):** \_\_\_\_\_

Spa    **Dimensions of Spa:** (length x width): \_\_\_\_\_ Sq. metres

**Total Spa Volume (litres):** \_\_\_\_\_

- Class C Facility:     Wading Pool     Receiving Basin at Bottom of Slide     Floatation Tank  
 Recirculating Splash Pad     Non-Recirculating Splash Pad

Written emergency and operational procedures available for review

Aquatic instruction offered on-site

**I certify that the above information is complete and correct, and the public pool will be operated in compliance with Provincial Regulations.**

**Date:** \_\_\_\_\_ **Owner's Signature:** \_\_\_\_\_

**Please return this completed form to:**

Durham Region Health Department  
101 Consumers Drive, second floor  
Whitby, ON L1N 1C4

Tel: 905-668-2020  
Toll Free: 1-800-841-2729  
Fax: 905-666-1887

Information on this form is collected and used under the authority of the Health Protection and Promotion Act, R.S.O. 1990, cH.7., s.5 and its Regulations. The information is collected and used for processing your application of the intent to open a public pool, spa or Class C facility; to ensure compliance with legal and/or regulatory requirements; to update as required any provincial or external databases with the Ministry of Health; for preventing, eliminating and/or decreasing the effects of a health hazard; and, for planning, providing, and evaluating services provided by Health Department staff for promoting health and protection. Questions about this collection and use of information should be addressed to Durham Region Health Department, Manager, Health Information, Privacy and Security at 605 Rossland Rd E., P.O. Box 730, Whitby, ON L1N 0B2, (905) 668-7711.